

Minutes of the MARINet Board of Directors' Meeting
Thursday, March 18, 2004
Marin County Civic Center, Room 410B

Board Members Present: Sara Loyster, San Anselmo
Vaughn Stratford, San Rafael
Cathy Blumberg, Mill Valley
Mary Richardson, Sausalito
Deborah Mazzolini, Belvedere-Tiburon
Frances Gordon, Larkspur

Also Present: Deb Moehrke, Acting MARINet System Administrator
Gail Haar, Marin County Free Library

Board Members Absent: Carol Starr, Marin County Free Library

Minutes prepared by Loyster

I. Public Comment Period: No public present

II. Introduction of Guests: No guests present

III. Approval of Minutes

Minutes of February 19, 2004 MARINet Board Meeting (no meeting in March.)

Approved (Debbie/Cathy) with one correction under Budget Issues: "Bel-Tib is cutting *back* their use of extra-hire staff."

IV. Announcements

Gail Haar announced that the Civic Center Library's décor has been improved by the addition of green plants.

V. Additions to the Agenda: none

VI. Old Business

A. Standing items for the agenda

1. Reports from Committee Liaisons: no committees met last month.

2. System Administrator's Report (append printed version)

Those who received "freeing busy records" training should be sending a log of records freed (*even if it's zero*) to MARINet once a month. The log form can be provided by MARINet.

3. Update on move to Hamilton

The move to Hamilton is on schedule for early May. MARINet Staff got to tour the facility. They are having weekly meetings to coordinate the move with County staff. Mail service from Hamilton may cost an extra \$200 a month, unless some arrangement with a courier service can be negotiated.

4. Joint Library Trustees and Commissioners meeting May 5, 2004.

The facilitator will be Joan Frye Williams. The topic will be the future of libraries in Marin. All Library Trustees and Commissioners in Marin are invited, as well as all Library Directors.

5. Budget Issues of member libraries.

Bel-Tib and the County have received good news about excess ERAF. The large amount returned this year might compensate for the increase amount to be taken next year.

Sausalito Library is exploring the idea of charging for videos/dvds and Internet as a way to increase revenues. Carmel Library is starting to charge for Internet service, so Mary will contact them to find out how this is done.

San Anselmo Library is cutting back on extra-hire hours and, as a result, will need to close on Mondays beginning July 1. They are also planning to charge \$.15 for printouts instead of \$.10, to charge \$5.00 for ILL outside the MARINet and Supersearch systems and to eliminate the "two free requests per day".

San Rafael may open on Mondays and close on Sundays beginning June 7.

Mill Valley Library will be closed on Cesar Chavez Day, March 31 and is cutting its budget for this year.

Larkspur Library is considering cutting some evening hours.

6. Library On-Line update—County print management project.

The County is adding Print management software to their Library On-line system. This is not a MARINet project but will be handled by County staff. Other libraries may want to use Print Management later when budgets improve.

B. Review and approve 04/04 Operating Budget.

Approval of the 04/05 budget was moved (Debbie/Cathy) and passed unanimously.

C. Discuss possible Budget Calendar changes.

In light of the new Committee meeting schedule (quarterly instead of bi-monthly) Deb had some suggestions for minor changes to the Budget calendar, which the Board approved. She also suggested that all three Committees meet before the Board (which meets on the third Thursday of the month) and not all in the same month.

D. Report on Ecommerce Discussions with Innovative.

Innovative does not currently have an Ecommerce product that would work for a consortium like ours. We are considering being a development partner for this type of software. The easiest system would be one that allowed patrons to pay their fines and fees on-line with their credit card number via the MARINet website. The software would then divide the revenue according to library (Larkspur's fines to Larkspur, etc.) The money credited to each library could then be applied to that library's MARINet dues at the end of each fiscal year or else issued to that library in the form of a check.

VII. New Business: Resolution to approve sinking fund transfer of \$52,028.

The Board approved (Cathy/Vaughn) moving from the operating budget to the sinking fund.

ADJOURNEMENT at 11:30 a.m.

