

MARINet Board Minutes
Meeting December 14, 2006
San Anselmo Library, 110 Tunstead Ave.
10:00 a.m - 12:30 p.m.

Board Members Present: Carol Starr, Chair
David Dodd
Anji Brenner
Sara Loyster
Mary Richardson
Frances Gordon

Absent: Deborah Mazzolini

Also present: Deb Moehrke, MARINet System Administrator

I. Public Comment Period: No public present

II. Introduction of any guests: No guests present

III. Approval of Minutes: Approval of the November 16, 2006 minutes with minor corrections.

IV. Additions to the agenda: none

V. Old Business

A. Standing items for agenda

1. Reports from Committee Liaisons: Bibliographic Standards met 11/30. Mary Richardson reported that the Committee discussed adding subject headings to Large Print book records to make them easier to locate. The Bibliographic Standards Committee's task to clean up the remaining unmatched records in OCLC is progressing, though not as quickly as was initially projected. *April 2007 is the target deadline to complete this project.*

Circulation Standards met 12/7: Frances Gordon reported that the Committee has created a new form for damaged items and is progressing on the grid for circulation duties. Deb mentioned that new tax codes have been added and advised that all staff doing patron data entry be made aware of this.

2. System Administrator's Report – Deb Moehrke asked for a Board decision on the on-line Patron self-registration process with the hope that it be made consistent from library to library.

The Board discussed various issues and decided to make it possible for a patron to self-register, then be allowed to use the MARINet databases and place holds using their new card, but not check anything out until they visited a library to show their identification. Cards will be mailed to these new patrons, but the cards will expire in 30 days if not validated. Duplicate checking will occur in one or more undecided fields.

3. Items of interest from the minutes – none

4. Correspondence – there was no correspondence.

5. OCLC project update – The status of the OCLC project is discussed in the System Administrator's Report. The County reported a 200% increase in ILL requests since all MARINet records were loaded into OCLC. Mill Valley has noticed some increase as well. (Bel-Tib's Director was not present to give an update, but they are lenders.) The libraries that are not currently lending items through OCLC, but plan to do so soon, are San Rafael, Sausalito and San Anselmo. Larkspur will wait.

VI. New Business

A. Preliminary Budget review: Deb Moehrke went over some preliminary figures with the Board and explained why there will probably be a 10% increase in member dues next year. Our expenses are going up and it's no longer possible to keep our fees at the same level. One idea to save money will be to aggressively collect patron e-mail addresses so we can save on postage. The Board asked Deb to investigate whether or not we could use the interest from the sinking fund toward operating expenses. She will report back to the Board on this question.

1. There has been no input from the committees as yet re. budget impacts.
2. A possible software purchase this year may be III's Encore product, which is similar to Aquabrowser.

B. Innovative Public Library Director's meeting.

In order for all members of the Board to make an informed decision about Encore, we will all attend the Innovative Library Directors meeting February 12-14 to see the demonstration of this new software.

C. Topics for the February 5 Board Retreat at Robson House in San Anselmo

A list of topics was reviewed, including a possible reorganization of the committees and a discussion of revenue generating ideas.

D. Online patron initial services privileges (discussed in item A2 under Old Business.)

E. Change date of May meeting: *It was changed to May 10 at 10:00 in Hamilton.*

VII. Announcements

- Mary Richardson (SAU) – Sausalito Library will soon finish recruitment for a Librarian II and a Library Assistant II.
- Sara Loyster (SAN) – San Anselmo will be adding 8 hours per week to their open hours thanks to the generosity of the Valente Trust. The new hours will be Thursday 12-6 and Saturday 10-4 (previously open 1-5).
- Carol Starr (Country) – The County is adding a bookmobile stop at Larkspur Landing from 4:30-6:30 on Mondays.

The meeting adjourned at 12:00

Respectfully submitted,
Sara Loyster